



**Truro Town Council Meeting**  
**Tuesday, October 4<sup>th</sup>, 2016 at 1:00 pm**  
**Council Chambers – Town Hall**

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A regular public meeting of Truro Town Council was held on Tuesday, October 4<sup>th</sup>, 2016 at 1:00 pm in the Council Chambers of the Truro Town Hall.

**Present:** Mayor W.R. (Bill) Mills, Deputy Mayor C. Fritz, Councillors D. Joseph, B. Kinsman, R. Tynes, G. MacArthur and T. Chisholm

**Regrets:** Fire Chief B. Currie

**In Attendance:** Director of Corporate Services A. Currie, Director of Planning J. Fox, Director of Public Works A. MacKinnon, Police Chief D. MacNeil, Director of Parks, Recreation & Culture D. MacKenzie, Town Solicitor J. Rafferty and CAO M. Dolter

**APPROVAL OF AGENDA**

The CAO requested that “Letter from Province” be added under New Business.

On motion of Councillor G. MacArthur and Deputy Mayor C. Fritz, the agenda was approved as amended. Motion carried.

**APPROVAL OF MINUTES**

On motion of Councillors R. Tynes and B. Kinsman, the Public Council minutes of September 12<sup>th</sup>, 2016 were approved as circulated. Motion carried.

**MOTIONS AND NOTICES OF MOTIONS**

**a) Public Hearing – 12 Mill Street, Sale of Land**

The CAO advised that Council had previously expressed an interest in providing some level of assistance to the Truro Homeless Outreach Society in reaching their goal of constructing a Crisis Care Facility that can better serve the needs of their clients. With the success they have had in their fundraising campaign, the final piece that they require is a suitable location on which to locate the new structure. The Town has reviewed its current land holdings and has identified the property located at 12 Mill Street, the former location of the Town’s Public Works Depot, as a potential site. In discussion with the Society’s Executive director, they have agreed that this location would meet their needs. Based on this, staff is recommending that 12 Mill Street be granted to the Truro Homeless Outreach Society as the future site of their Crisis Care Facility. Should the project not commence within two years, the land is to be returned to the Town if an extension has not been otherwise granted.

The Mayor asked if the project will be subject to a development agreement.

The Director of Planning stated whether a development agreement process is required will depend on the actual plans for the building, which have not been submitted yet.

The CAO stated that a public consultation would be held regarding the construction of the facility.

On motion of Councillors G. MacArthur and R. Tynes, it was agreed that the Town will grant the property at 12 Mill Street to the Truro Homeless Outreach Society for the construction of their Crisis Care Facility. It was also agreed that the land will be returned to the Town if construction of the new facility has not commenced within two years or an extension beyond the two years has not otherwise been granted. Motion carried.

**b) Public Hearing Date – 65 Walker Street, Development Agreement**

The CAO reviewed a letter received from the Town Planning Advisory Committee, recommending that Council establish a public hearing date to consider an application to permit a multiple unit residential development consisting of a three storey building containing six dwelling units at 65 Walker Street.

On motion of Councillors T. Chisholm and B. Kinsman, a public hearing date of November 7<sup>th</sup>, 2016 at 1pm was established for Council to consider entering into a development agreement with Wolfville Court Holdings Ltd. to permit the development of a three-storey six-unit residential building at 65 Walker Street. Motion carried.

**PETITIONS AND DELEGATIONS**

**a) Presentation to Chris MacDougall**

The Mayor presented Chris MacDougall with a certificate in recognition of “Charlie’s Big Ride”, his cross country bike ride to raise money for cancer research.

**OLD BUSINESS****a) Report – Park Road Crosswalk**

The Director of Public Works presented his report on a Park Road crosswalk, which was brought up by Council at a previous meeting. His report stated that Park Road is not a desirable location for a sidewalk as it is mid-block and at a non-ideal road geometry area.

Councillor G. MacArthur noted that there was an issue with trees and bushes blocking sight lines.

The Director of Public Works stated that the bushes and tree issues would be addressed.

**b) Report – Traffic Calming**

The Director of Public Works represented his report on traffic calming to Council, which had also been brought up at a previous meeting. His report stated that traditional speed bumps do not have a positive impact on changing driving behaviours.

**IN-CAMERA SUMMARY REPORT**

The CAO advised Council that there were four issues discussed by Council at the last In-Camera meeting and there were no issues to be discussed by Council today.

**COMMITTEE REPORTS****CAO Report**

The CAO report for the month of September was presented to Council.

Councillor T. Chisholm stated that regarding the deer issue, he would like the Town to have a public consultation/information session.

The CAO advised that a public session would be held during which the public would be presented with the strategies and options that exist for dealing with the deer issue.

On motion of Councillors G. MacArthur and D. Joseph, it was moved that the CAO Report for the month of September, 2016 be approved as presented. Motion carried.

**Corporate Services Report**

The Corporate Services report for the month of September was presented to Council.

On motion of Councillors R. Tynes and T. Chisholm, it was moved that the Corporate Services report for the month of September, 2016 be approved as presented. Motion carried.

**Fire Report**

The Fire Report for the month of September was presented to Council.

On motion of Councillor G. MacArthur and Deputy Mayor C. Fritz, it was moved that the Fire Report for the month of September, 2016 be approved as presented. Motion carried.

**Planning and Development Report**

The Planning and Development report for the month of September was presented to Council.

Councillor R. Tynes asked if after development agreement applications are approved, if the Town keeps track of the storm water management as it was presenting during the application process to ensure that it is completed and completed correctly.

The Director of Planning stated that a storm water management plan is required prior to an agreement being approved. He advised that throughout the process of the construction, the department does ensure that what was planned is being implemented, and ensure that what is being implemented is approved by the Town Engineer. The Director stated that the department does not have the man power after the completion to go to all of the properties to ensure management is being maintained, but if issues of localized flooding occur, the Town will ensure it is dealt with.

Councillor G. MacArthur asked how long the process was for properties that say “in process for demolition”.

The Director of Planning stated that it can take a while for demolition depending on the process that is used by the Town. He noted that the department is currently trying to update the process so that it can go through Council as opposed to going through the courts, which would speed up the process.

On motion of Councillors R. Tynes and T. Chisholm, it was moved that the Planning and Development report for the month of September, 2016 be approved as presented. Motion carried.

**Police Report**

The Police Report for the month of September was presented to Council.

Councillor D. Joseph asked if vehicles were permitted to park in the bicycle lane on Brunswick Street, or if this was an offence.

The Police Chief advised that the bicycle lane is both official and unofficial in a sense.

The Director of Public Works advised that until the lane is designated as no parking, then parking is technically allowed. He stated that signage needs to be erected for no parking.

On motion of Councillors D. Joseph and B. Kinsman, it was moved that the Police Report for the month of September, 2016 be accepted as presented. Motion carried.

**Public Works Report**

The Public Works report for the month of September was presented to Council.

Councillor R. Tynes asked if, as previously discussed, the drainage holes had been completed on West Prince Street where there were issues with standing water.

The Director of Public Works stated that it would be completed before winter.

Councillor R. Tynes noted that there was also a drain cover on that street that has sunk down that should be repaired at the same time.

On motion of Councillor R. Tynes and Deputy Mayor C. Fritz, it was moved that the Public Works Report for the month of September, 2016 be accepted as presented. Motion carried.

**Parks, Recreation and Culture Report**

The Parks, Recreation and Culture Report for the month of September was presented to Council.

On motion of Councillors G. MacArthur and T. Chisholm, it was moved that the Parks, Recreation and Culture Report for the month of September, 2016 be accepted as presented. Motion carried.

**QUESTIONS BY MEMBERS**

Councillor D. Joseph stated that there was a concern over issues of fighting the First United Church parking lot over the lunch hour.

The Police Chief advised that there was one complaint this year that resulted in an arrest.

Councillor R. Tynes noted that on Curtis and Purdy drives, there is new curb and gutter on one side of each street but not the other and this could be causing some water issues for the residents on that side of the street. He asked if there were plans to install curb and gutter on the other sides. He also asked if new developments install larger pipes for storm water management, and if these flow into smaller Town pipes.

The Director of Public Works stated that the department tries to install curb and gutter on all newly paved streets, but it does not always get completed due to budget restraints. If there is an issue with water runoff onto a property, the department would like to know so they can address it. He stated that developers do put in oversized pipes within the properties that then act as a reservoir to hold back the storm water, with a small outlet pipe into the Town system, and this is a useful tool for storm water management.

Councillor B. Kinsman stated that at a previous Council meeting, the matter of a possible path to the junior high was discussed for those residents on Cobequid Drive and he asked if there was an update on that.

The Director of Public Works stated that he had not found any formal agreements for the properties yet, but he does plan to present a plan during the budget process.

Councillor B. Kinsman noted that he sent the Director of Public Works an email a few weeks ago about the possibility of trying to reduce some of the flow volumes in the storm water system through diversions or green areas around manholes. He believes there is an issue on a section of Cobequid Drive, from Fundy to Harris, where water is washing over onto properties.

The Director of Public Works stated that he will try to at least enhance the asphalt gutters until that street gets higher on the capital work program for curb.

Councillor C. Fritz stated that she had received complaints from some of the residents on Purdy and Aster Place regarding the overflow of storm water, that with the new development in that area, they do not feel that the current pipe system can handle the water. She asked the Director of Public Works to look into that issue as well.

Councillor C. Fritz noted that the "Take Back the Night" event is happening this month on October 18<sup>th</sup>.

Councillor G. MacArthur advised that he has an issue with the Provincial government and their handling of the clear cutting on MacLean Street. He stated that he and the Town have been given numerous dates on when the piles of wood would be removed and the dates keep passing with nothing happening, and the residents in that area were complaining.

Councillor D. Joseph asked if a property owner was having water redirected onto their property from a neighbour's property, if this was a civil matter.

The Director of Public Works stated that it would be a civil matter.

### **NEW BUSINESS**

#### **a) Draft Municipal Communications Guidelines and b) Draft Communications Action Plan**

The CAO stated that the draft Guidelines presented to Council today will likely form a new Communications Policy in the future. Both of the documents were drafted by the Business Development Officer. He stated that the objective is to ensure the effective management of Town communication with the goal to develop communication strategies and plans to ensure that all of our customers, internal and external, can hold the Town and departments accountable for sharing information, which is timely, accurate and meaningful. The CAO stated that Council input was welcome on this initiative.

The CAO stated that the draft Action plan is intended to put a plan in place as to how the Town will communicate. He advised that both documents will be uploaded to the Town the website.

Councillor B. Kinsman acknowledged that communication, both internally and externally, were important. His concern was that these documents put the onus of communications on the Business Development Officer and he wanted the Officer to remain focused on business development.

The CAO stated that the Business Development Officer has been helping out recently with communications as there is not a formal position within the Town, and he is reluctant to create a communications position.

Deputy C. Fritz and Councillor R. Tynes both advised that they agreed with Councillor B. Kinsman's statements.

#### **c) Letter from Province**

The CAO reviewed a letter that the Town had sent to the Department of Transportation, requesting financial assistance with the McClure's Mills roundabout, as the Province is actually the owners of McClure's Mills Road and Willow Street. He also reviewed the response the Town received, which advised that the Province does not make repairs to roads they do not own. The CAO stated that the Town will be following up on the response, as it was clearly pointed out in the Town letter that the Province owns the roads.

The Mayor noted that this was the second time a request by the Town for financial assistance for the roundabout had been denied, yet the Bible Hill roundabout is being completed by the Province and was not even requested by the County.

### **ACCOUNTS**

It was moved by Deputy Mayor C. Fritz and Councillor G. MacArthur, that Council approve for payment the accounts as presented be approved for the month of September, 2016. Motion carried.

### **ADJOURNMENT**

On motion of Councillors R. Tynes and G. MacArthur, it was moved that the meeting be adjourned at approximately 3:40 p.m. Motion carried.

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W.R. (Bill) Mills  
Mayor

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M.W. Dolter  
CAO