



**Truro Town Council Meeting**  
**Monday, February 6<sup>th</sup>, 2017 at 1:00 pm**  
**Council Chambers – Town Hall**

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A regular public meeting of Truro Town Council was held on Monday, February 6<sup>th</sup>, 2017 at 1:00 pm in the Council Chambers of the Truro Town Hall.

Present: Mayor W.R. (Bill) Mills, Deputy Mayor C. Fritz, Councillors D. Joseph, B. Kinsman, T. Chisholm, and C. Hinton

Regrets: Councillor W. Talbot and Director of Parks, Recreation & Culture D. MacKenzie

In Attendance: Director of Corporate Services A. Currie, Fire Chief B. Currie, Director of Planning J. Fox, Director of Public Works A. MacKinnon, Police Chief D. MacNeil, Town Solicitor J. Rafferty and CAO M. Dolter

**APPROVAL OF AGENDA**

On motion of Councillors B. Kinsman and T. Chisholm, the agenda was approved as circulated. Motion carried.

**APPROVAL OF MINUTES**

On motion of Deputy Mayor C. Fritz and Councillor B. Kinsman, the Public Council minutes of January 9<sup>th</sup>, 2017 were approved as circulated. Motion carried.

**PETITIONS AND DELEGATIONS**

**a) Presentation – Consolidated Financial Statements**

Kim Livingston of Grant Thornton and the Town's Director of Corporate Services presented the consolidated financial statements for the 2016 year to Council. It was noted that the financial statements were reviewed by the Audit Committee and were being recommended to Council for approval.

On motion of Councillors T. Chisholm and B. Kinsman, the 2016 consolidated financial statements were approved as presented. Motion carried.

**b) Presentation – Housing Nova Scotia**

Jennifer Dewolfe gave a presentation to Council on behalf of Housing Nova Scotia, regarding their programming for housing grants, loans and mortgages for low income households.

The Mayor thanked her for the presentation.

**c) Presentation – Rath Eastlink Community Centre**

Matt Moore from the Rath Eastlink Community Centre gave an update to Council on upcoming events, membership numbers, and rentals.

The Mayor thanked him for the presentation.

**d) Presentation – Nova Scotia Provincial Exhibition Commission**

Joe Nicholson of the Nova Scotia Provincial Exhibition Commission gave an update to Council on exhibition complex and commission, and discussed the vision for the complex.

The Mayor thanked him for the presentation.

**IN-CAMERA SUMMARY REPORT**

The CAO advised Council that there was one issue discussed by Council at the last In-Camera meeting and there is one issue to be discussed by Council at the incamera meeting today.

**COMMITTEE REPORTS**

**CAO Report**

The CAO report for the month of January was presented to Council.

On motion of Deputy Mayor C. Fritz and Councillor B. Kinsman, it was moved that the CAO Report for the month of January, 2017 be approved as presented. Motion carried.

**Corporate Services Report**

The Corporate Services report for the month of January was presented to Council.

On motion of Councillors B. Kinsman and T. Chisholm, it was moved that the Corporate Services report for the month of January, 2017 be approved as presented. Motion carried.

**Fire Report**

The Fire Report for the month of January was presented to Council.

On motion of Councillors C. Hinton and B. Kinsman, it was moved that the Fire Report for the month of January, 2017 be approved as presented. Motion carried.

**Planning and Development Report**

The Planning and Development report for the month of January was presented to Council.

On motion of Councillor T. Chisholm and Deputy Mayor C. Fritz, it was moved that the Planning and Development report for the month of January, 2017 be approved as presented. Motion carried.

**Police Report**

The Police Report for the month of January was presented to Council.

On motion of Councillors C. Hinton and T. Chisholm, it was moved that the Police Report for the month of January, 2017 be accepted as presented. Motion carried.

**Public Works Report**

The Public Works report for the month of January was presented to Council.

On motion of Councillors B. Kinsman and T. Chisholm, it was moved that the Public Works Report for the month of January, 2017 be accepted as presented. Motion carried.

**Parks, Recreation and Culture Report**

The Parks, Recreation and Culture Report for the month of January was presented to Council.

On motion of Councillor C. Hinton and Deputy Mayor C. Fritz, it was moved that the Parks, Recreation and Culture Report for the month of January, 2017 be accepted as presented. Motion carried.

**NEW BUSINESS****a) African Heritage Month Proclamation**

The Mayor thanked everyone who attended the African Heritage Month launch and reception prior to the Council meeting and he read the proclamation declaring February as African Heritage Month in Truro.

**b) Amendments to Purchasing Policy**

The CAO advised that after review, it was determined that the local preference section of the Purchasing Policy required an amendment, primarily to ensure our policy is in accordance with the Atlantic Procurement Agreement.

On motion of Councillor T. Chisholm and Deputy Mayor C. Fritz, the amendments to the Purchasing Policy were approved as presented. Motion carried.

**c) Committee Appointments (Branding)**

The CAO advised that since last summer, the Branding Leadership Committee has lost 3 citizen members. The Committee has received an application from Angela Barron and are recommending that Council approve her appointment to the Committee.

On motion of Councillors C. Hinton and B. Kinsman, Angela Barron was appointed to the Branding Leadership Committee. Motion carried.

**d) Temporary Borrowing Resolution – Refinancing Loan**

The CAO advised that in October, 2007, the Town borrowed funds from the Municipal Finance Corporation for the construction of the hospital, renovations to the police station and the downtown core. Ten years has passed since the initial borrowing. The loan's maturity date is October 2017 and the Town has two options: 1) the Town must either pay the balloon payment of \$755,000 or; 2) refinance the balance of the loan minus the annual payment, for a total of \$550,000. The repayment term would be over five years. In order to refinance the balance of the loan, a Temporary Borrowing Resolution must be approved by Council and sent to the Minister of Finance for approval. Staff is recommending that Council approve the Temporary Borrowing Resolution.

On motion of Councillor T. Chisholm and Deputy Mayor C. Fritz, the Temporary Borrowing Resolution to refinance the balance of Loan 27-A-1 in the amount of \$550,000 over a five year period was approved as presented. Motion carried.

**e) Research Heritage Value of Farmers' Market**

The CAO advised that the Heritage Advisory Committee has requested permission from Council to research the heritage value of the Farmers' Market building with the objective of municipal heritage designation. The benefits of municipal designation include fostering a sense of pride in the community, while ensuring commemorative integrity for present and future generations. The building will be commemorated with the installation of a municipal heritage plaque. Also, there is a Provincial Sales Tax Rebate program. One of the burdens of designation is the addition of a layer of legislation; the building will be subject to the Heritage Property act, additional legislation can cause time delays when proposing changes.

On motion of Councillors B. Kinsman and C. Hinton, the Heritage Advisory Committee is authorized to research the heritage value of the Farmers' Market building with the objective of municipal heritage designation. Motion carried.

**f) Federal Heritage Designation of the Library**

The CAO advised that the Heritage Advisory Committee has requested to reactivate the nomination file for federal designation of the Library. In 2008, the Historic Sites and Monuments Board of Canada deferred the Town's application until such time as a new use was found for the Old Normal College. Reactivating the application will require a new letter of consent and request to reactivate the nomination file submitted to Parks Canada, along with new and updated documentation relating to the restoration of the building, current use and function, current condition and if applicable, any modified boundaries or components. The benefits of federal designation would mean a second building noted for its national historic significance in Truro (the Town Hall, former Post Office is federally designation), fostering a sense of pride in the community while ensuring commemorative integrity for present and future generations. The building will be commemorated with the installation of a bronze plaque. Also, there is a National Cost Sharing Program for Heritage Places. One of the burdens of designation is the addition of another layer of legislation, the building is already provincially designated and subject to the Heritage Property Act; additional legislation can cause time delays when proposing changes.

On motion of Councillors B. Kinsman and T. Chisholm, Council consents to the reactivation of the nomination file for Federal Heritage Designation of the Old Normal College. Motion carried.

**g) Interest Extension for Water Billing**

The CAO advised that the Town has been working diligently to get water bills out to customers over the past few months. Staff are now up to date with this process. Unfortunately, due to being behind, customers have received water bills for two separate quarters in a short time span. Staff did their best to allow for a 30 day timeframe between billings, however, this has caused some confusion and concern for customers. At present, interest is earned on accounts 30 days following the date of billing. Staff are recommending Council offer a one-time extension on the most recent quarterly billing, from 30 days to 60 days, in order to allow customers time to make payment.

On motion of Councillors T. Chisholm and D. Joseph, it was agreed that Council would authorize staff to adjust the interest calculation on the most recent (4<sup>th</sup> quarter) water billing from 30 days to 60 days and make the appropriate adjustments relating to customers' water accounts for the same quarter. Motion carried.

**MUNICIPAL GRANT REQUESTS****a) CEC Truro Theatre Society**

The CAO reviewed a letter received from Lenore Zann, on behalf of the Truro Theatre Society and CEC students, requesting the Town's assistance with producing two theatre productions.

Ms. Zann advised that with the work to rule labour action currently in effect, students are prevented from practicing and performing the production at school. They would need approximately \$14,000 for the two shows, and were requesting \$2,500 from the Town. She noted that they would be requesting financial assistance from the County of Colchester, as well as the other levels of government.

The Mayor stated that Council would deliberate the request at the upcoming budget discussions.

Councillor T. Chisholm noted there may be a chance of using the Marigold Centre at no cost, as the Town and the Marigold have an agreement for Town use of the facility for a few nights each year.

The CAO advised that the Town would look into this option, but noted that the Marigold recently stated that this agreement is not writing.

**ACCOUNTS**

It was moved by Deputy Mayor C. Fritz and Councillor T. Chisholm, that Council approve for payment the accounts as presented be approved for the month of January, 2017. Motion carried.

**ADJOURNMENT**

On motion of Councillors D. Joseph and B. Kinsman, it was moved that the meeting be adjourned at approximately 3:20 p.m. Motion carried.

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W.R. (Bill) Mills  
Mayor

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M.W. Dolter  
CAO