



External Posting
Non Union Full Time Position
Building Inspector – Planning Department
Competition # PLDBIO317
Posting Date: Thursday March 9, 2017
Closing Date: Thursday March 30, 2017 at 4:00 pm

The Town of Truro is accepting applications for a **Building Inspector, Planning and Development Department**. This is a permanent full time non-union position.

Under the direction and guidance of the Planning and Development Director, the Building Inspector will perform technical inspection duties in the enforcement of building codes, ordinances and the issuance of permits within the Town of Truro. Additional responsibilities include inspection of properties for compliance with municipal by-laws.

A detailed job description can be found on the Town of Truro website (www.truro.ca) under the Employment section.

Qualifications and Requirements:

- Formal academic training in Architectural/Civil engineering or construction technology or equivalent trade;
- Possess a valid class 3 Nova Scotia Driver's License with no restrictions;
- Certification at the CBO Level II through the Nova Scotia Building Officials Association;
- Minimum of five (5) years' experience in building inspector field;
- Extensive knowledge in Provincial and Municipal codes relating to building construction; types of building materials; modern construction methods; principles and techniques of building inspection;
- Knowledge of the Occupational Health and Safety Act; relative to the provisions that apply to this work;
- Sufficient mathematical skills relevant to the provisions that apply to this position;
- Excellent interpersonal skills; communication skills (written and oral), and analytical skills;
- Excellent administrative and supervisory skills;
- Possess problem solving ability; the ability to prioritize; be self-directing; have the ability to multi-task;
- Ability to address conflict in a healthy, positive and proactive manner.

Working Conditions and Physical Environment:

- Applicant will work in an office setting and in all sorts of weather conditions, including inclement weather. The position requires the applicant to be able to sit, stand, walk on all types of surfaces safely (rough, smooth, slippery), kneeling, bending, stooping and crawling. The successful applicant must possess the skills required to use ladders, climb and walk on roofs, scaffolding, ceiling and floor joists. The need to lift, push and/or move barriers when doing field inspection is also required.

Special Requirements:

- Required to maintain confidentiality and discretion;
- Required to submit a current Police Records Check.

Application Provisions:

Interested applicants must submit a resume with a concise covering letter highlighting relevant qualifications and experience. Competition number must be clearly indicated on the envelope and covering letter. Only applicants selected for an interview will be contacted.

Start Date: TBD

Salary: In accordance with Town of Truro approved non-union salary range for the Building Inspector

Closing Date for Applications: 4:00 pm, Thursday March 30, 2017

Forward applications to: Tammy Hamlin, Human Resource Officer
Town of Truro
695 Prince Street
Truro, NS B2N 1G5
Email: jobs@truro.ca

The Town of Truro is an Equal Opportunity Employer with an Affirmative Action Policy.