



Truro Tree Committee Terms of Reference

Purpose/Objective

The Committee assists the Town's Urban Forestry Coordinator in managing the Town's urban forest resource and watershed area. The Committee works with the different Town departments, residents, developers and both government and NGO agencies and organizations in ensuring the health, safety and sustainability of the urban forest and the ecological services it provides the community and its residents.

Appointment of Committee

The Committee shall be composed of one representative of Town Council, six citizen members, the Town engineer and the Urban Forestry Coordinator, as a non-voting member.

Appointments shall be annually for a period of up to three years with any such member so appointed eligible for one further term of appointment. Appointments shall be made by Council at a regular public meeting.

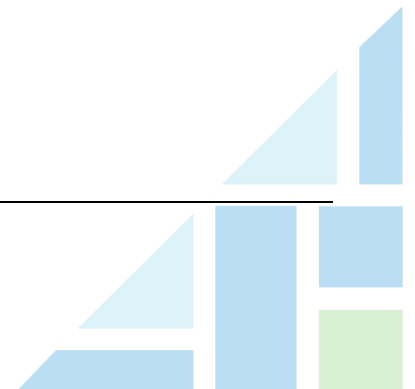
Preference for appointments to the Committee will be given to individuals who possess knowledge and/or education with respect to trees.

The Chair and Vice Chair of the Committee shall be elected by the Committee. Members so elected shall hold the positions for a period of one year, after which a new Chair and Vice Chair shall be elected by the members of the Committee, with the provision that the existing Chair and Vice Chair shall be eligible for re-election to either of the two positions.

A quorum consists of five voting members.

Responsibilities of Committee

The main duties of the Committee are as follows:



- a) To ensure the health and safety of Town owned trees through proper pruning, removal when necessary, protection, and repair;
- b) To recommend and encourage the property pruning, removal when necessary, protection and repair of privately owned trees within the Town;
- c) To recommend and encourage the planting of trees within the Town;
- d) To develop plans for street tree planting;
- e) Provide residents with information on proper tree care and maintenance;
- f) Provide technical advice, feedback, and assistance to other Town departments and committees in relation to tree/plant related issues within the scope of their work;
- g) Liaise and cooperate with federal, provincial municipal and non-governmental organizations in respect to urban and watershed forestry issues within the Town of Truro and surrounding watershed lands.

Accountability

Committee members are expected to attend meetings regularly. If a member is continuously absent from Committee meetings for a period of three consecutive regularly scheduled meetings, unless the absence is because of illness, or similar acceptable reasoning, the member is deemed removed and Council may proceed to replace that member. If a Committee member finds it necessary to resign from the Committee, a letter to that effect should be sent to the Chair of the Committee and copied to the Secretary.

Town Council shall have the power to remove any member of the Committee from office at any time.

Additional Information

For additional information on the Truro Tree Committee, please contact the Urban Forestry Coordinator at 902-893-6071 or via email at awilliams@truro.ca.

