



## **Currently Seeking Full-time Custodial “Team Leader”**

### **JOIN OUR DYNAMIC TEAM!!**

**COMPENSATION INCLUDES FAMILY MEMBERSHIP TO RECC!!**

**POSITION TITLE:** Custodian Team Lead (Working Supervisor)  
**START DATE:** February 1, 2017  
**REPORTS TO:** Director of Operations  
**POSITION LENGTH:** Permanent, Fulltime

#### **POSITION SUMMARY**

Custodians provide essential services that allow members, visitors, and staff to enjoy a clean, welcoming facility. The Custodial Team Lead ensures the custodial team runs effectively and efficiently. In a ‘hands on’ role, working side by side with the team, the Custodial Team Lead provides leadership and performance management, oversees both staff and cleaning schedules, and fulfills all duties with a focus on risk management and quality customer service in all aspects of custodial care.

#### **Responsibilities will include, but, are not limited to the oversight and participation in:**

- Coordination of all janitorial/cleaning services required at the RECC, including: deep cleaning of change rooms, locker rooms, and pool deck area; cleaning floors, windows, and glass throughout the facility; appropriate handling of all waste/recycling
- Management and staff development of entire custodial team, especially as this relates to attention to detail and prioritizing of tasks
- Maintaining and further developing cleaning schedules, custodial procedures, and appropriate documentation of cleaning cycles
- Assume responsibility for supply orders, good stewardship of all supply use, and implementation of effective inventory controls
- Identify and assist with the correction of potential hazards through routine inspection and maintenance, in coordination with the Facility Maintenance Coordinator
- Following established preventative maintenance routines and ensuring strict adherence to all aspects of RECC and OHS guidelines

#### **EDUCATION/QUALIFICATIONS**

- Minimum experience of one year in a supervisory role
- Minimum of five (5) years’ experience in the custodial field
- Experience scheduling staff, developing protocols and procedures, and record keeping
- Experience and ability to work safely with cleaning chemicals and solvents
- Ability to work in hot, humid conditions; in cold temperatures and/or out of doors; to lift up to 100 lbs.; and to work at heights

- Ability to maintain team focus, productivity, and effectiveness in a fast-paced, demanding environment
- Current First Aid/CPR, WHMIS, and Fall Arrest, or willingness to obtain within first month of employment
- Experience on OHS Committee considered an asset
- Experience working with/around a pool considered an asset
- Some heavy lifting required

**CRIMINAL RECORD AND CHILD ABUSE REGISTRY CHECKS ARE MANDATORY FOR HIRING.**

**COMPENSATION**

- \$32 000 - \$37 000
- Medical and Dental Benefits (Optional)
- Family Membership to the RECC

*We welcome resumes from all qualified applicants; however, only those selected for an interview will be contacted.*

For further information on this position please call the HRA Manager at 843-4815. Applicants are invited to submit a cover letter and resume to [admin@ratheastlinkcc.ca](mailto:admin@ratheastlinkcc.ca) by January 18, 2017.