



2018-19 Property Tax Exemption Form

Assessment Account Number (on your tax bill):
Registered Owner(s) of Property (on your deed):
Name(s) of Applicant(s):
Address of Property (Civic Address):
Telephone Number:

You must complete the following section. Please check the correct response.	
Are your property taxes paid by your mortgage company?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you live on the property and is it your principle residence?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How many people over the age of 18 live on the property including yourself?	
Are you or anyone on the property self-employed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If "yes" you must include Revenue Canada business tax statement as well as the notice of personal income tax Notice of Assessment</i>	

OFFICE USE ONLY	
Exemption Year:	Processed by:
Exemption Amount:	Date:
Application Complete: Yes No	Confirmation Sent:



Proof of income for the 2017 taxation year must be included with your application.	
Applicant's income:	\$
Income of applicant's spouse, husband, wife, common law partner, or domestic partner:	\$
Other resident(s) income:	\$
Income from a Boarder/Renter (<i>not claimed on Revenue Canada Return</i>):	\$
Combined Gross Household Income	\$
<p><i>Please be sure your application is complete and you have included proof of household income from Canada Revenue Agency (CRA). The Town of Truro is unable to process incomplete applications.</i></p> <p><i>Your total household income for 2017 must be less than \$ 26,224 to qualify for the tax exemption</i></p> <p><i>Note: Include all sources of income except for allowances paid to you as a Canadian or Allied Forces Veteran under the War Veterans Allowance Act, or the Pensions Act, which provide benefits to veterans, or surviving family members of veterans, who were killed, injured, or disabled as a result of service during war or special duty service.</i></p> <p><i>The Pensions Act <u>does not</u> mean payments from Canada Pension, Old Age Security, or the Guaranteed Income Supplement, these amounts must be included in your income calculation.</i></p>	

I/We hereby declare that the above information is a true and accurate statement.

Signature of Applicant(s): _____

Date of Application: _____

<p>Application Processing Information</p> <p>The maximum rebate for 2018-19 is \$211.00 Applications returned before August 15th will have the rebate credited to your final tax bill. If you submit your application after you have paid your 2018 taxes in full the rebate will be credited to your first tax bill in 2019. We are unable to issue refund cheques, or transfer balances to your water account. The deadline for 2018-19 Low Income Property Tax Rebate Applications is November 30, 2018.</p>



Application Checklist

- Proof of household income from Canada Revenue Agency (Notice of Assessment) and business tax statement, if applicable
- Proof of rental income/expenses not claimed on personal income tax
- Application signed by the owners who have title to the property

Help Completing Your Application

If you need further assistance completing your application **please contact (902) 893-6082.**

Submitting Your Completed Application

You can return your completed form in person, by mail, or by fax to:

695 Prince Street
 Attention: Finance Department
 Truro, NS
 B2N 1G5
 Fax: (902) 893-0501

Sample Notice of Assessment

	Canada Revenue Agency Agence du revenu du Canada	Protected B (internal use only)
		00000105
		Page 1
SURREY BC V3T 5E6		
		Notice details
		<hr/>
	Social insurance number	XXX XXX XXX
		<hr/>
	Tax year	2014
		<hr/>
	Date issued	Apr 27, 2015
		<hr/>
	Tax centre	Surrey BC V3T 5E6
		<hr/>
		WW8QN9HB
 Notice of assessment		

Provincial Property Tax Rebate for Seniors Program:

This program is for seniors who have been receiving the Guaranteed Income Supplement (GIS) in January of the application year and who have paid the previous year's property taxes in full. Applications are available from **Service Nova Scotia and Municipal Relations** by calling **1-800-277-9914.**



LOW INCOME PROPERTY TAX EXEMPTION FREQUENTLY ASKED QUESTIONS (FAQ'S)

Q. WHO CAN QUALIFY FOR THE LOW INCOME PROPERTY TAX EXEMPTION?

Property owner(s) who reside on the property and have an income for the previous year less than \$26,224.

Q. WHO'S INCOME MUST BE CLAIMED?

1. Income of every person assessed for property who resides on the property.
2. Income of spouse (including common law spouse) who resides on the property.
3. Any person having the care or control of the property through adverse possession, who resides on the property.
4. Any person with a life interest in the property, who resides on the property.

Q. DO I HAVE TO APPLY FOR THIS EXEMPTION EVERY YEAR?

Yes. And if you qualified for this exemption, you will be mailed an application in April the following year.

Q. MY SON/DAUGHTER/OTHER LIVE WITH ME, DO I HAVE TO CLAIM THEIR INCOME?

Only if they are an assessed owner of the property and reside on the property.

Q. DO I HAVE TO CLAIM ALL INCOME?

Claim all income except:

- 1) War Veterans Allowance
- 2) Pension for members of the Armed Forces who have been disabled or their dependents.

Q. CAN I CLAIM EXEMPTION ON ALL MY PROPERTIES?

You can only claim exemption on your principle residence.

Q. IF I OWN THE PROPERTY BUT I DON'T LIVE THERE, I RENT IT OUT, CAN I QUALIFY?

You must live at the property you are applying

Q. I OWN MY PROPERTY BUT I RESIDE IN A HOSPITAL/NURSING HOME/OTHER, CAN I QUALIFY?

If you have not slept at the property for a period of two (2) years or more you do not qualify.



Q. **DO I STILL HAVE TO PAY MY AREA RATES LIKE STREET LIGHTS, FIRE TAX, AND SEWER RATES ECT?**

Yes, the exemption does not get applied to area rates and other non-property tax charges.

Q. **WHAT IS THE DEADLINE TO PASS IN THIS APPLICATION?**

The deadline each year is November 30th.

Q. **IF I WAS UNAWARE ABOUT THE REBATE OR FORGOT TO PASS IN MY APPLICATION BEFORE DEC 31st, CAN I STILL APPLY?**

We cannot accept any late applications.

Q. **WILL I GET A REFUND IN THE MAIL?**

You will see the exemption on your final annual tax bill, due November 1st. It is a reduction on your current year's tax bill, it is not a refund.

Q. **HOW MUCH WILL MY EXEMPTION BE?**

The current year's Low Income Property tax rebate is \$211.00.

Q. **IF I HAVE ANY OTHER QUESTIONS, WHO DO I CONTACT?**

You can call the Town of Truro, Finance Department at 902-893-6082.