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Town of Truro
Parks, Recreation and Culture
40 Douglas Street, Truro, NS B2N 2E7
Tel (902) 893-6094 Fax (902) 893.6099

African Nova Scotian Community Strategy Committee (ANSCSC) – GRANTS PROGRAM POLICY

What is the ANSCSC Grants Program?

The ANSCSC Grants Program provides funding opportunities to support non-profit organizations and volunteers in providing a range of leisure, learning, and recreational opportunities for local ANS residents, as well as programs, services, and amenities to enhance the well-being of ANS individuals and families. Eligible organizations can apply for funding. Applicants are encouraged to contact Megan Burgess, Special Events and Culture Coordinator, Town of Truro, (902-893-6094) before applying.

Funding Limits: Funding up to $1,000 may be requested.

Eligibility of community groups:

Organizations eligible to apply to the program must be registered under one of the following legislative acts:

- a non-profit society incorporated pursuant to the Nova Scotia Societies Act
- a non-profit association incorporated pursuant to the Nova Scotia Cooperatives Associations Act
- a not-for-profit corporation incorporated pursuant to the Canada Not-for-Profit Corporations Act
- a non-profit organization otherwise incorporated under an act of the Nova Scotia Legislature or an act of the Parliament of Canada
- a charitable organization registered pursuant to the Income Tax Act (Canada) and registered with the Canada Revenue Agency

Registration must be in good standing, meaning the applicant's registration status has not been revoked or suspended. Grants will not be issued to unregistered groups, except in the case of a joint application in partnership with a registered non-profit or charitable organization.

Note: Applicants who do not meet this requirement may either partner with an eligible organization or approach the ANSCSC directly. If the ANSCSC feels that a project aligns with the priorities for funding, but where the organization or individual is not eligible for funding, the ANSCSC will consider partnering on a project and providing direct funding for project expenditures, up to the funding maximum.

Application Dates:

Funding is provided on an ongoing basis between April 1 and March 31 of each year. Applications are accepted year-round; however, funding is limited. Once all available funds have been allocated, no further applications will be approved. Applications must be received no later than 60 days prior to the funding being required.

Approval process:

Staff will evaluate applications to determine eligibility. All eligible applications will be presented to the ANSCSC for consideration. ANSCSC makes the final decision.

Staff will contact you with the ANSCSC decision. If approved, a grant may be issued in full, in installments, or held back pending confirmation that specific requirements have been met.

Organizations receiving funding must submit a final report on or before March 31 of the following year. Instructions on reporting will be provided with your letter of notification.

Changes to projects:

If the funded project cannot be completed as planned or undertaken, please contact Megan Burgess, Special Events and Culture Coordinator, Town of Truro (902-893-6094). In some cases, an extension may be permitted, and funds may be carried forward to the next fiscal year. If an extension is approved, the term of the extension will be confirmed in writing.

Refund of ineligible expenses: Funded projects will specify the value of the grant and the expenditures supported by the grant. Use of funds towards expenses not approved by the grant may result in a request to repay the Town of Truro.

Priorities for Funding:

- projects that engage ANS residents in the arts as a community engagement activity, or to preserve and express cultural identity.
- projects that broaden the inclusion and active participation of ANS residents.
- projects that engage ANS residents in community-based research, interpretation and presentation.
- projects that address the representation and participation of persons, families, and communities of ANS descent.
- projects that present the Town of Truro as a welcoming community to ANS residents.

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African Nova Scotian Community Strategy Committee (ANSCSC) – GRANTS PROGRAM APPLICATION FORM

1. Registered Name(s) of Applicant Organization:
2. Mailing Address:
3. Civic Address *(if different from mailing address):*
4. Contact Person:
Name:
Phone Number:
E-mail Address:

5. Applicable Non-Profit or Charitable Status Registration Number
(Please complete the line that applies.)

☐ Non-profit society registered with the Nova Scotia Registry of Joint Stock Companies #_____

☐ Non-profit association incorporated under the Co-operatives Associations Act (1989) and registered with the Nova Scotia Registry of Joint Stock Companies #_____

☐ Non-profit housing co-operative registered with the Nova Scotia Registry of Joint Stock Companies # _____

☐ Non-profit incorporated registered with Industry Canada #_____

☐ Canadian charity registered with the Canada Revenue Agency#_____

☐ Non-profit organization incorporated under an Act of the Nova Scotia Legislature or an Act of the Parliament of Canada # _____

☐ Other_____

6. Project Description
Describe the project your organization wants to do and the people the project aims to serve. Attach additional information if required (maximum three pages).

_____

_____

_____

_____

_____

_____

7. Amount Requested from the ANSCSC Grants Program:

$: _____*(to a maximum $1,000)*

8. Project Budget (Part One)

Please include all possible sources of funding for your project. Attach additional information if required.

Source of Funding	Amount ($)	Confirmed? (Yes/No)

Total Project Cost ($): _____

9. Project Budget (Part Two)

Please include all budgeted expenses. Attach Additional Information if required.

Item Description	Amount ($)

Total Cost of Project (should equal total funding sources): $_____

10. Required Attachments

Please include the following with your application:

☐ **Financial Statements:**
Your organization's annual financial statements for the last year. Statements must include all revenues, expenses, assets, and liabilities. *Please do not submit the income and expenditure forms used to renew your organization's registration with the Nova Scotia Registry of Joint Stocks.*

11. Declaration Of Application

I, _____, declare that the information provided in this application is true and complete. I understand that false or incomplete information may result in the rejection or repayment of funding. I confirm that I am authorized to submit this application (if applicable) and agree to comply with all grant requirements.

_____ _____
Applicant's Signature Date

OFFICE USE ONLY

The undersigned authorizes the allocation of funds as requested and confirms that the application has been reviewed in accordance with applicable policies and budget requirements.

Approved By:

_____ _____
Chair, Signature Date

_____ _____
Town of Truro, CAO Date