



**Heritage Advisory Committee**  
Wednesday, February 12, 2025 – 5:00 pm  
3<sup>rd</sup> fl. Council Chambers  
Town Hall

The Heritage Advisory Committee met on February 12, 2025, at 5:00 p.m. in Council Chambers of Town Hall.

**Present HAC**

Joe Ballard, Chair  
Alana Hirtle, Member, Vice Chair  
Bill Thomas, Deputy Mayor  
Debbie Pryor, Councillor  
Ken Henderson, Member

**Regrets**

Elinor Mahar, Member

**In Attendance**

Jason Fox, Heritage Officer; Angela Redmond, Secretary; Jacob Macpherson, Planner; Sandy Rudolf; Mike Sheeren; Steve Brogan, Rural Roots Engineering; Brant Quist, Axios

**Call to Order**

J. Ballard, Chair, called the meeting to order at 5:00 p.m.

**Approval of Agenda**

On motion of A. Hirtle, 2<sup>nd</sup> D. Pryor, the agenda was approved as circulated.

**Minutes**

On motion of K. Henderson, 2<sup>nd</sup> A. Hirtle, the minutes of January 8, 2025, were approved as circulated.

**23 Church Street – Accessibility Ramp**

Jason Fox, Heritage Officer, advised the Committee that even though the property is Municipally Designated, the proposed ramp project is a human rights issue (accessibility to a public building) and building code issue; these acts and regulations would supersede the Heritage Property Act, regulations, and bylaws –

*Conflict with Building Code Act 191 Where there is a conflict between this Act or the regulations and the Building Code Act or regulations, the Building Code Act and regulations prevail. 1991, c. 10, s. 4*

Sandy Rudolph with the St. Johns Anglican Church advised members that the existing ramp has deteriorated and needs replacing. The new ramp will be constructed using wood as the primary

material, with vertical wood cladding utilized to enclose the structure; the structure will be painted non-intrusively.

Members provided the following feedback:

- It was suggested that they use square spindles.
- It was suggested that the structure remain open rather than enclosed, creating a more open appearance.

***On a motion of K. Henderson, 2<sup>nd</sup> B. Thomas, it was recommended that the proposed construction of the accessible ramp be issued a Certificate of Appropriateness if required. Motion carried.***

### **67 Inglis Place – Development Agreement Application**

During the previous meeting, the developer was requested to provide samples of the proposed materials for the exterior façade. Engineer Steve Brogan from Rural Roots Engineering and Brant Quist from Axios were present and provided an overview of the proposed materials, accompanied by a presentation handout and samples of the proposed brick and metal.

Councillor D. Pryor expressed concern regarding the metal material and how it will look in the future.

B. Quist advised that the metal material is high quality and has a life span of forty years.

The members expressed satisfaction with the proposed materials and thanked S. Brogan and B. Quist for their attendance.

***On a motion of A. Hirtle, 2<sup>nd</sup> K. Henderson, the committee reviewed the proposal and recommends that Council approve the proposed development. Motion carried.***

### **Heritage Awards**

J. Ballard advised members that the Heritage Awards are approaching, and members should be considering potential nominations for this year's Heritage Award recipient. J. Ballard suggested that members take photos and submit them for review.

### **Other Business**

No other business.

The meeting adjourned at 5:52 pm.

---

J. Ballard, Chairperson

---

A. Redmond, Secretary