



**Truro Town Council Meeting**  
**Monday, January 7<sup>th</sup>, 2019 at 1:00 pm**  
**Council Chambers – Town Hall**

45

A regular public meeting of Truro Town Council was held on Monday, January 7<sup>th</sup>, 2019 at 1:00 pm in the Council Chambers of the Truro Town Hall.

**Present:** Mayor W.R. (Bill) Mills, Deputy Mayor T. Chisholm, Councillors D. Joseph, B. Kinsman, C. Fritz, C. Hinton, B. Kinsman, and W. Talbot

**Regrets:** Director of Planning J. Fox and Fire Chief B. Currie

**In Attendance:** Director of Public Works A. MacKinnon, Planning Administrator J. Bigelow, Assistant Director of Parks, Recreation and Culture J. Dawe, Police Chief D. MacNeil, Town Solicitor J. Rafferty and CAO M. Dolter

**APPROVAL OF AGENDA**

On motion of Councillor C. Hinton and Deputy Mayor T. Chisholm, the agenda was approved as circulated. Motion carried.

**APPROVAL OF MINUTES**

On motion of Councillors C. Fritz and B. Kinsman, the Public Hearing minutes and Public Council minutes of December 3<sup>rd</sup>, 2018 were approved as circulated. Motion carried.

**PETITIONS AND DELEGATIONS**

**a) Presentation – REN Update**

Brennan Gillis, the Executive Director of the Truro & Colchester Partnership for Economic Prosperity, gave a presentation to Council on the TCPEP activity to date. After a thorough strategic planning process in the spring/summer of 2018, the TCPEP settled on three key strategies; promoting the region as a great place to live, work and do business, supporting business growth and development, and workforce development. Mr. Gillis highlighted key activities including the importance of a regional brand, developing space for co-working, better linking the community to NSCC and Dal, and coordinating immigration efforts for companies seeking new talent.

The Mayor thanked him for his presentation.

**b) Presentation – NSCC Make Way Campaign**

Lech Kryzwonos, the Principal of the Truro NSCC campus gave a presentation to Council on their Make Way Campaign, a province-wide fundraising campaign to directly help students in need in order to ensure they are able to graduate from their program. He advised that other Nova Scotia municipalities have started providing financial support for this program in the range of \$10,000 to \$20,000 per year.

The Mayor thanked him for his presentation.

**OLD BUSINESS**

**a) Strategic Review Update**

The CAO advised that a date of January 14<sup>th</sup> was recently selected for Council and Senior Staff to meet and review the strategic priorities ahead of budget deliberations.

**IN-CAMERA SUMMARY REPORT**

The CAO advised Council that there was not an incamera meeting for the month of December and there are two issues to be discussed by Council at the incamera meeting today.

**COMMITTEE REPORTS**

**CAO Report**

The CAO report for the month of December was presented to Council.

On motion of Councillors B. Kinsman and C. Fritz, it was moved that the CAO Report for the month of December, 2018 be approved as presented. Motion carried.

**Corporate Services Report**

The Corporate Services report for the month of December was presented to Council.

On motion of Deputy Mayor T. Chisholm and Councillor W. Talbot, it was moved that the Corporate Services report for the month of December, 2018 be approved as presented. Motion carried.

**Fire Report**

The Fire Report for the month of December was presented to Council.

On motion of Councillors W. Talbot and C. Hinton, it was moved that the Fire Report for the month of December, 2018 be approved as presented. Motion carried.

### **Planning and Development Report**

The Planning and Development report for the month of December was presented to Council.

On motion of Councillors C. Hinton and B. Kinsman, it was moved that the Planning and Development report for the month of December, 2018 be approved as presented. Motion carried.

### **Police Report**

The Police Report for the month of December was presented to Council.

On motion of Councillor W. Talbot and Deputy Mayor T. Chisholm, it was moved that the Police Report for the month of December, 2018 be accepted as presented. Motion carried.

### **Public Works Report**

The Public Works report for the month of December was presented to Council.

On motion of Deputy Mayor T. Chisholm and Councillor W. Talbot, it was moved that the Public Works Report for the month of December, 2018 be accepted as presented. Motion carried.

### **Parks, Recreation and Culture Report**

The Parks, Recreation and Culture Report for the month of December was presented to Council.

On motion of Deputy Mayor T. Chisholm and Councillor D. Joseph, it was moved that the Parks, Recreation and Culture Report for the month of December, 2018 be accepted as presented. Motion carried.

### **QUESTIONS BY MEMBERS**

Councillor C. Hinton asked if there was an update on the former hospital building.

The CAO advised that the Town has not had any information from the province in eight or nine months. He stated that he would contact the province for an update.

Councillor W. Talbot asked if the Town's asset management process has matured to the point that it can be integrated into the budgeting process for this year.

The CAO advised that the asset management process is evolving towards being integrated into the budget process and that the Director of Public Works will be bringing items to the budget process moving forward. He stated that department heads are looking into equipment and options moving forward. The CAO also noted that the asset management process will be integrated into the strategic planning process next month.

Councillor B. Kinsman noted that since Young Street was narrowed near the Truro Junior High School, he has seen evidence of a few cars that have driven up over the curb near the Glenwood intersection. He suggested that more signs regarding the narrowing of the street be installed. The Director of Public Works advised that he would investigate additional signage as well as the possibility of installing hazard markers on the curb.

Deputy Mayor T. Chisholm advised that he was receiving questions regarding whether the roundabout for the McClure's Mills and Willow Street intersection would ever be built.

The CAO advised that at the Fall Nova Scotia Federation of Municipalities Conference, the organization is very much in support of the Province taking greater responsibility for the roads that they formerly owned within towns, which in Truro is McClure's Mills Road and the old Highway 2. He stated that the Town has submitted applications for funding for the roundabout.

The Mayor suggested that the Town re-write the previous letter sent to the Province requesting that they take responsibility for their road and re-send the letter.

Councillor B. Kinsman noted that a few years ago, the Town approached the owners of the Home Hardware on Willow Street regarding the placement of their entrance and exit as it was a dangerous location to enter or leave and crossing two lanes of north bound traffic.

The Director of Public Works stated that when the Town approached Home Hardware years ago, they did drop a few of the driveways down to the one that is currently there, but it is right next to the Credit Union driveway which poses some issues. He noted that the department could paint a no parking/stopping line or area on the north bound lanes to try to prevent vehicles from stopping in the driveway area and blocking the entrance or exiting of vehicles.

## **NEW BUSINESS**

### **a) Nova Scotia Federation of Municipalities Board Initiatives Report – December 2018**

The CAO reviewed the December 2018 Board Initiatives Report from the Nova Scotia Federation of Municipalities for Council's information.

### **b) Committee Appointments**

The CAO advised that at the end of each year, citizen and Councillor appointments to Town Committees are reviewed for terms of six years that are ending. The Town has advertised for citizen appointments for committees that require new appointment. The CAO reviewed a list of citizens to appoint to Town Committees. He also reviewed a list of Council appointments to Committees. Staff is also recommending that Council approve the creation of the Rental Standards Committee and approve the proposed members. The Council appointment to the Diversity Committee was still open for any Councillor who was interested. Councillor C. Hinton advised that she would like to sit on the Diversity Committee. Councillor D. Joseph requested to remain on the Parks, Recreation and Culture Committee for an additional year.

Councillor B. Kinsman noted that the citizen members whose terms expired received their notice in December and he suggested that the letters be sent out earlier in the year so the members have more notice.

The CAO advised that the Town would send out the letters sooner than December.

The CAO advised that he and Council had received a letter from a resident regarding the Town's Diversity Advisory Committee in which they stated that they did not believe that the committee is not necessarily that diverse or representative of the community. The CAO stated that staff will look into the membership of the Committee to ensure it was representative of the community.

Councillor C. Fritz, an outgoing member of the Diversity Advisory Committee, advised that the Committee is in the process of revising the Diversity Management Policy because it is outdated. She noted that when the Committee was created, it was to ensure inclusivity of minorities based on race, but has evolved to include the LGBTQ community, the hearing impaired community, and other minorities that may not be as visible.

Councillor B. Kinsman stated that it had been his understanding that the Committee was created to celebrate the diversity of the community in the broadest sense and not one or two parameters.

Councillor W. Talbot stated that he would like to see staff involve the Human Rights Commission regarding the updating of the policy and to ensure the community is represented in the membership.

Councillor C. Fritz noted that the purpose of the Committee was to ensure equity in employment, remuneration, promotion and training of Town staff. She stated that the resident who sent the letter to Council is a newer member of the Committee and may not be fully aware of what each member of the Committee represents.

Councillor W. Talbot noted that he was concerned that the Committee was being defined too narrowly.

On motion of Deputy Mayor T. Chisholm and Councillor C. Fritz, the committee appointments were approved as presented. Motion carried.

### **c) Committee Dissolution – Downtown Revitalization and Tourism Committees**

The CAO advised that during the yearly review of Town committees by staff, it was noted that the Downtown Revitalization Committee has not held a meeting in a few years and staff are recommending the dissolution of the Committee. The Committee was originally established when the Town and downtown businesses were undertaking the façade program and that program is now complete. Also, it was noted during the review that with the creation of the REN, the Tourism Committee may no longer be required. Staff is recommending the dissolution of both committees.

On motion of Deputy Mayor T. Chisholm and Councillor D. Joseph, the Downtown Revitalization Committee and the Tourism Committee were dissolved. Motion carried.

### **d) Capital Budget – Approval for Overage on Tandem Truck**

The CAO advised that in the 2018/19 general capital budget, Council approved the purchase of tandem truck for the Public Works Department at a cost of \$230,000. The Town sent out a request for proposal and the successful bid through the procurement process was \$237,325 before HST. The total cost to the Town including the non rebate able HST will be \$247,497. Staff are requesting the approval of an additional \$17,497 in the capital budget towards the purchase of the 2020 tandem truck. The approval of these additional capital funds is recommended by staff with the funding coming from the general capital reserves.

On motion of Councillor D. Joseph and Deputy Mayor T. Chisholm, it was moved that additional capital funding in the 2018/19 general capital budget of \$17,794 towards the cost of the tandem truck for the Public Works department be approved. Motion carried.

**ACCOUNTS**

It was moved by Councillors W. Talbot and B. Kinsman, that Council approve for payment the accounts as presented for the month of December, 2018. Motion carried.

**ADJOURNMENT**

On motion of Councillors C. Hinton and C. Fritz, it was moved that the meeting be adjourned at approximately 3:35 p.m. Motion carried.

---

W.R. (Bill) Mills  
Mayor

---

M. Dolter  
CAO