



INTERNAL/EXTERNAL POSTING

Parks, Recreation & Culture Department

Seasonal CUPE Position

Term Lead Hand – Victoria Park Railyard

Competition # PRCLRR-0426

Posting Date: Thursday April 16, 2026

Closing Date: Thursday April 30, 2026 at 4:00 pm

The Town of Truro will receive applications for a **TERM Seasonal Lead Hand** (approximate end date of mid-April 2027) position with the Parks, Recreation and Culture Department. This position is subject to the terms between the Town of Truro and the Canadian Union of Public Employees (CUPE Local 734). A detailed position description is attached to this posting.

Nature of the position:

The Parks & Recreation Department's areas of responsibility consist of Victoria Park including the outdoor pool; Colchester Legion Stadium; parks, green spaces and flower beds throughout Town; the outdoor rinks; the Victoria and Civic Squares; TAAC Grounds; Kiwanis Park; walking trails; sports fields; designated litter collection.

This position is classified at the Lead hand level and the incumbent is required to be proficient in project construction, trail development, as well as handling and operating a variety of power operated tools and equipment. Work consist of heavy manual labour with hand tools: clearing organic ground layer, trees, and brush, lifting and moving large rocks and shoveling dirt. The result is mostly single-track trails that will draw people into the Railyard to explore by foot and/or mountain bike.

This position will also be required assist other maintenance staff within the department, as directed.

Seasonal positions are short term and are subject to the Contract between the Town of Truro and CUPE, Local 734. Under the terms of the Contract, seasonal employees may work at any time from April 1 to December 15 and are provided with 2 weeks' notice of the conclusion of their work. This seasonal position may be required to work a flexible shift to include but not limited to afternoon, evenings and weekends.

Qualifications and Requirements:

- Completion of Grade 12 Education or equivalent;
- Minimum of one (1) year experience working as a labourer in a related position;
- Must possess a valid Nova Scotia Class 5 Driver's License;
- Experience, skill and demonstrated ability in operating power saws, farm tractor and other forestry related equipment;
- Experience and skill in carpentry and/or project construction and assigned equipment;
- Familiar with the layout and trail system in Victoria Park and the Railyard;
- Mountain biking experience;
- Knowledge of and ability to safely operate Kubota farm tractors and winches;
- Experience building single-track recreational trails with hand tools;
- Knowledge of single-track trail standards and ratings;
- Experience training and supervising other trail builders (either paid or volunteers);
- Physically fit for manual labour; able to lift heavy loads;
- Self-starting, able to carry out duties with a minimum of supervision;
- Basic knowledge of the operations and maintenance procedures of the outdoor pool, an asset;
- Basic knowledge of the Parks, Recreation & Culture facilities and properties, an asset;

- Completion of Workplace Hazardous Material Information System training (WHMIS);
- Emergency First Aid;
- Good interpersonal skills and belief in teamwork approach;
- Ability to interact with the public in a polite manner.

Working Conditions and Physical Environment

Applicants **must** possess the physical strength and ability to perform moderate to heavy manual labour, including frequent bending, walking, kneeling and heavy lifting, for extended periods of time in all weather conditions. Applicants **must** be comfortable in a forest setting.

Applicant must be ready, willing and readily available for callouts.

Wage Rate:

As per Schedule “A” of the CUPE Local Union 734 Collective Agreement. The incumbent will be required to work shift work, including days, evenings, and weekends.

Application Provisions:

Interested applicants must submit a resume with a concise covering letter highlighting relevant qualifications and experience. Competition number must be clearly indicated on the envelope and covering letter. Only applicants selected for an interview will be contacted.

Start Date:	TBD
Salary:	In accordance with the Collective Agreement between the Town of Truro and CUPE Local 7 34.
Closing Date for Applications:	Thursday April 30, 2026 at 4:00 pm
Forward applications to:	Tammy Totten, Manager of Human Resources Town of Truro 695 Prince Street Truro, NS B2N 1G5 Email: jobs@truro.ca

The Town of Truro is committed to fostering an inclusive working environment and encourages applications from a wide spectrum of backgrounds and experiences. We encourage individuals from historically underrepresented communities, including Black, racialized and Indigenous Peoples, members of the 2SLGBTQIA+ community, newcomers to Canada, and People with Disabilities, to apply.