Job Posting
Non-Union Full-Time Position
Operations Engineer
Competition #PWOE1126
Posting Date: Thursday November 12, 2026
Closing Date: Thursday December 10, 2026, at 4:00 pm

The Town of Truro is accepting applications for the position of **Operations Engineer** in the **Engineering Department**. This is a full-time non-union position and is subject to the terms of the Town's Non-Union Personnel Policy.

Nature of the Position:

The Engineering Department controls the operations and maintenance of Public Works infrastructure and services in the areas of transportation, environmental infrastructure services, buildings, and water utility.

The Operations Engineer's primary responsibility is to assist the Director of Public Works in conducting all municipal engineering and managing of the day-to-day operation of Public Works and water utility. The incumbent will be responsible for assisting the Director with project management to include water distribution, sanitary sewer, storm sewer, streets, and sidewalks. In addition, the incumbent will maintain and update all infrastructure data, fixed assets, and annual municipal statistics.

This position further recognizes that in addition to the duties established herein, the Operations Engineer, together with the Project Engineer, in the absence of the Director of Public Works will ensure the daily operations of the Engineering Department are carried out in a safe and timely manner.

The Operations Engineer is responsible for communications of the Public Works operations of the Transportation and Environmental Services Divisions. Primary responsibilities are to coordinate, supervise, and assist the Supervisors as required to ensure the daily operation, maintenance, and repair functions of the Town's streets, sidewalks, water, and wastewater systems are carried out safely and effectively. More specifically, the incumbent will ensure departmental objectives are achieved; work is planned, prioritized, assigned, and communicated effectively to the Supervisors, and that the Supervisors effectively supervise their staff.

Qualifications and Requirements:

- Minimum Bachelor's Degree in Engineering.
- Registered Professional Engineer in the Province of Nova Scotia.
- Minimum of 5 years' experience in municipal engineering.
- Knowledge of engineering theories and principles related to design, tendering, and construction of municipal capital projects.
- Working knowledge of AutoCAD and Civil3D, with working knowledge of WaterCAD or other modelling systems an asset.
- Working knowledge of Occupational Health and Safety Act and its regulations, relative to the provisions that apply to this work.
- Knowledge in Regulations and Control of Traffic as governed by the N.S. Motor Vehicle Act will be considered an asset.
- Experience in personnel management an asset.
- Knowledge of the geographical area serviced by the Town's Engineering Department an asset.
- Excellent interpersonal and organizational skills.
- Excellent communication skills (listening, written, and oral).
- Excellent analytical skills.
- Excellent administrative and supervisory skills.
- Possess problem-solving ability; ability to prioritize and identify required administrative support improvements; self-directed; ability to lead a team.

Working Conditions and Physical Environment:

The successful candidate will work in an office setting but must be able to attend external meetings, visit job sites, and be safety conscious at all times.

Special Requirements:

- Required to maintain confidentiality and discretion;
- Required to submit a current Police Records Check.

Application Provisions:
Interested applicants must submit a resume highlighting relevant qualifications and experience. Competition number PWOE1126 must be clearly indicated in the email or on the envelope.

Start Date:	TBD
Salary:	Commensurate with the Town of Truro's approved non-union salary range.
Closing Date for Applications:	Thursday, December 10, 2026, at 4:00 p.m.
Forward Applications To:	Tammy Totten, Manager of Human Resources Town of Truro 695 Prince Street Truro, NS B2N 1G5 Email: jobs@truro.ca

The Town of Truro is committed to fostering an inclusive working environment and encourages applications from a wide spectrum of backgrounds and experiences. We encourage individuals from historically underrepresented communities, including Black, racialized, and Indigenous Peoples, members of the 2SLGBTQ+ community, newcomers to Canada, and People with Disabilities, to apply.