



Application for Approval of a Tentative or Final Plan of Subdivision

Application Date: _____

Applicant: As (Owner/Agent/Solicitor), I request Subdivision Approval of the attached Tentative or Final Plan of Subdivision.

Correspondence and Plans should be sent to: Owner Applicant Agent Surveyor

Name:	Phone Number:
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Address:	Registered Owner: (if not applicant)
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Location and General Description of Land to be Subdivided:

Civic Number/PID # _____

For Lots: _____

Land Use:	Signature of All Property Owners:
Number of Lots Proposed:	Name: _____ Date: _____
Describe Present Use of Site:	_____
Describe Proposed Use of Site:	_____
Number of Existing Buildings:	_____
Describe Type of Existing Buildings:	_____

Internal Use Only

Checklist For Approval:

- Pre-approval Sent to Registry Date: _____
- Pre-approval Received from Registry Date: _____
- Parkland Transfer Assess Value Letter sent 5% Fee Received Land in Lieu
- Deed Required Deed Received
- LRA Fee 112.95
- Old Registry of Deeds System \$242.95
- Application Fee \$30.00
- Number of Plans Submitted: _____

Approved Plan To Registry:

- Form 44 (Request to Register a Document)
- Form 44A (Transitional Exemptions to Land Registration)
- Form 28 (Cover Page for Parcels Registered pursuant to the Land Registration Act) (No notice of approval required)
- Affidavit of Family Gifting
- Notice of Approval
- Deeds
- Form 44 from lawyer

Plan Detail Checked:

Engineering (Municipal Services)

Deputy Traffic Authority:

Other:

Recommendation: