



**Job Description**  
**Crossing Guard**  
Truro Police Service  
Position Code: PSCG

**POSITION SUMMARY:**

The primary responsibility for this position is to provide for the safe movement of children to and from school. Crossing Guards direct actions of children and traffic at street intersections to ensure safe crossing. In addition, crossing guards provide assistance to other pedestrians in crossing at specified streets along school routes.

The work schedule for this position is in conjunction with the school calendar year and hours, Monday through Friday. Crossing Guards must be reliable and available during hours when children are coming to and from school.

**REPORTING RELATIONSHIPS:**

**Reports To:** Inspector ~ Truro Police Service

**RESPONSIBILITIES/ACCOUNTABILITIES:**

- Assist children on their way to and from school in safely crossing roadways and intersections;
- Assemble children and other pedestrians behind curb lines awaiting traffic lulls and signal changes;
- Watch for cross sign signals and walk children across the roadway or intersection while holding a “stop” sign in such a manner as to be visible to approaching vehicles;
- Instructs children in proper procedures for safe street crossing;
- Observes vehicle movements for safe crossings; record license numbers of vehicles whose drivers are jeopardizing safe street crossing; report violators to Police Service;
- Other assigned responsibilities within the scope of the position and personal qualifications;

**REQUIREMENT AND QUALIFICATIONS:**

- Ability to interact well and effectively communicate with school aged children;
- Knowledge of basic safety street crossing rules;
- Knowledge of basic safe driving rules and procedures;
- Ability to follow oral and written instructions;
- Ability to assess urgency of situations and respond appropriately;
- Ability to deal effectively and courteously with pedestrians and the public;
- Ability to work outside in inclement weather;
- Access to a reliable vehicle;
- Agree to Criminal Record Background and Child Abuse Register;

**WORKING CONDITIONS AND PHYSICAL ENVIRONMENT:**

- Possess stamina to stand for long periods of time, mobility to escort pedestrians across streets; ability to work outside in all weather conditions and with exposure to traffic; vision to read printed material and license plates.