



External Posting
Non-Union Part Time (25-30hours/week)
CUSTODIAN/Building Attendant
Parks, Recreation & Culture Department
Competition # PRCCUS0821
Posting Date: Tuesday September 7, 2021
Closing Date: Tuesday September 21, 2021 at 4:00 pm

The Town of Truro is accepting applications for a non-union part-time custodian/building attendant position with the Parks, Recreation & Culture Department. This position is for approximately twenty-five hours/week, working primarily on Friday, Saturday and Sunday (evenings and day shift).

Under the direction of the Director of Parks, Recreation & Culture, the Custodian/Building Attendant is responsible for performing janitorial services, room set up, building security and maintaining overall cleanliness of the Douglas Street Recreation Centre. Duties may also involve completing minor maintenance and repair work, as well as other miscellaneous duties in order to ensure that the building and assigned equipment are maintained in a healthy, safe and sanitary manner.

A detailed job description can be found on the Town of Truro website (www.truro.ca) under the Employment Section.

QUALIFICATIONS

- Minimum two (2) years custodial experience;
- Completion of grade twelve (12) or equivalent;
- Experience in operating cleaning equipment such as wax strippers, buffers, steam cleaners and vacuums;
- Knowledge of standard cleaning procedures, chemicals, products and equipment; experience in mixing and using cleaning chemicals and materials relative to the job;
- Working knowledge of and ability to independently use hand tools, such as hammers, screwdrivers, pliers and plungers.
- Knowledge of Occupational Health and Safety Act, relevant to the provisions that apply to this work;
- Completion of Workplace Hazardous Material Information System Training (WHMIS), an asset;
- Emergency First Aid, an asset;
- Excellent organizational and communication skills;
- Self-starting, possessing the ambition and ability to carry out work with minimal direction and supervisor.

SPECIAL REQUIREMENTS:

- Required to submit a current Police Records Check.

APPLICATION PROVISIONS:

Interested applicants must submit a resume with a concise covering letter highlighting relevant qualifications and experience. Competition number must be clearly indicated on the envelope and covering letter. Only applicants selected for an interview will be contacted.

Start Date: Immediately

Salary: \$17.50/hour

Closing Date for Applications: Tuesday September 21, 2021, at 4:00 pm

Forward applications to: Tammy Hamlin, Manager of Human Resources
Town of Truro
695 Prince Street
Truro, NS B2N 1G5
Email: jobs@truro.ca

The Town of Truro is an Equal Opportunity Employer with an Affirmative Action Policy.