

# Town of Truro – Bylaws

**Subject:** Town Seal  
**Bylaw Number:** B120-002  
**Approval Date:** September 14, 1916  
**Departments:** Administration

1. The common seal of the Town, made of metal, having engraved on it “The Town of Truro, Incorporated 1875” and the coat of arms of the Town shall continue to be the Town seal.
2. The seal shall be kept by the clerk.
3. It shall be used when authorized by any statute, or by any bylaw of the Town, or by direction of resolution of the Council.
4. It shall be affixed to every agreement, contract, deed, lease or other document to which the Town is a party, and which, in order to bind, the Town requires to be authenticated by a seal.
5. The Mayor or clerk shall affix the seal to every such agreement, contract, deed, lease or other document, which shall also be signed by the Mayor and clerk.
6. The following form may be used when any document is to be authenticated:

In witness whereof the Mayor and Town Clerk of the Town of Truro have hereunto subscribed their hands and affixed the seal of the said Town this \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ A. D.

7. The Mayor or clerk may affix the seal to any certificate or document at the request of the person desiring it.
8. Persons requiring the seal to authenticate documents shall pay to the Town the following fees:

For any document to be used out of the Province	\$2.00
If to be used only within the Province	\$1.50
If to be used only within the Town	\$1.00