



**Truro Town Council Meeting**  
**Monday, November 6<sup>th</sup>, 2017 at 1:00 pm**  
**Council Chambers – Town Hall**

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A regular public meeting of Truro Town Council was held on Monday, November 6<sup>th</sup>, 2017 at 1:00 pm in the Council Chambers of the Truro Town Hall.

**Present:** Mayor W.R. (Bill) Mills, Deputy Mayor C. Fritz, Councillors D. Joseph, B. Kinsman, T. Chisholm, W. Talbot and C. Hinton

**In Attendance:** Director of Corporate Services A. Currie, Director of Planning J. Fox, Fire Chief B. Currie, Senior Engineer C. Roberts, Assistant Director of Parks, Recreation & Culture A. Simms, Deputy Police Chief J. Flemming, Town Solicitor J. Rafferty and CAO M. Dolter

**APPROVAL OF AGENDA**

On motion of Councillors D. Joseph and T. Chisholm, the agenda was approved as circulated. Motion carried.

**APPROVAL OF MINUTES**

On motion of Councillors W. Talbot and C. Hinton, the Public Hearing Minutes and Public Council minutes of October 2<sup>nd</sup>, 2017 were approved as circulated. Motion carried.

**MOTIONS AND NOTICES OF MOTIONS**

**a) Public Hearing – DAR Street Closure**

The CAO advised that as per the information presented during the October 2017 Council meeting, this Right of Way has been identified as surplus to the Town and closure of this Right of Way is beneficial to overall traffic safety. The Right of Way comprises a portion of the former Dominion Atlantic Railway Right of Way that runs between Willow Street and Kaulback Street just to the north of the old hospital site. The Cobequid Trail runs across this parcel and the Town will be retaining 30 feet of the approximately 100 foot right of way to maintain ownership of the trail route. In order to sell the remaining portion, the Town is required to hold a public hearing before permanently closing the right of way to vehicular traffic. The CAO stated that this public hearing had been advertised, and some correspondence had been received with the majority of the correspondence being against the closure.

The Senior Engineer advised that the decision to close the right of way is based on the fact that the right of way was never considered a road, has never been treated as a roadway by the Town, although vehicles do utilize it. He stated that maintenance by the Town has been minimal and the right of way does not meet the Town standards for a street. The Senior Engineer noted that the new development encroaches upon that 100 foot right of way as well.

The CAO noted that given the current width of the right of way, it does not meet municipal standards and there is not space available to upgrade the right of way and make it a street.

The Senior Engineer also noted that there would be a significant cost involved to try to widen the right of way and the upgrades required for a proper street.

On motion of Councillor B. Kinsman and Deputy Mayor C. Fritz, it was agreed that the DAR right of way between Kaulback Street and Willow Street will remain open as a public thoroughfare, pending further study by staff. Motion carried with six votes in favour and one nay vote cast by Councillor T. Chisholm.

**b) Public Hearing Date – 118 Lyman Street, Development Agreement Application**

The CAO advised that the Town Planning Advisory Committee was recommending that Council establish a public hearing date for December 4<sup>th</sup> in the evening to consider a development agreement application to permit the development of six, 10 unit, 1 to 2 storey multiple unit residential buildings on the rear lands at 118 Lyman Street.

On motion of Councillor D. Joseph and Deputy Mayor C. Fritz, a public hearing date of December 4<sup>th</sup>, 2017 at 7:00pm was established for Council to consider the proposed Development Agreement Application for 118 Lyman Street. Motion carried.

**OLD BUSINESS**

**a) Strategic Review Update**

The CAO advised that staff is still working on deer management, and the Planning Department preparing a request for proposals for a consultant to help the Town through the process. He stated that the Town has also forwarded a letter to the Union of Nova Scotia Municipalities, supporting their position that the Province should be more involved in the municipal deer management.

**IN-CAMERA SUMMARY REPORT**

The CAO advised Council that there was one issue discussed by Council at the last In-Camera meeting and there are four issues to be discussed by Council at the incamera meeting today.

## **COMMITTEE REPORTS**

### **CAO Report**

The CAO report for the month of October was presented to Council.

Councillor W. Talbot asked if the relocation of the TAAC ballfield would be to the property off of Robie Street.

The CAO stated that the property off of Robie Street is the location proposed by the community group.

Councillor W. Talbot advised that he has had a number of questions from residents on the relocation and asked if the Robie Street lands have been deeded over to the group.

The CAO stated that the Town still owns the land. He advised that the Town will be ensuring that direction of the field and the lighting will be away from West Prince Street, so there will not be a direct impact on that area and there will be public consultation for this project.

The Mayor asked if there were any issues with that land being in a floodplain.

The CAO advised that the placement of the field will be such that only a portion of the outfield would be in any kind of flood zone and the remainder would be in the 1:100 zone.

On motion of Councillors W. Talbot and C. Hinton, it was moved that the CAO Report for the month of October, 2017 be approved as presented. Motion carried.

### **Corporate Services Report**

The Corporate Services report for the month of October was presented to Council.

On motion of Councillors T. Chisholm and D. Joseph, it was moved that the Corporate Services report for the month of October, 2017 be approved as presented. Motion carried.

### **Fire Report**

The Fire Report for the month of October was presented to Council.

On motion of Councillors T. Chisholm and C. Hinton, it was moved that the Fire Report for the month of October, 2017 be approved as presented. Motion carried.

### **Planning and Development Report**

The Planning and Development report for the month of October was presented to Council.

On motion of Councillors B. Kinsman and W. Talbot, it was moved that the Planning and Development report for the month of October, 2017 be approved as presented. Motion carried.

### **Police Report**

The Police Report for the month of October was presented to Council.

Councillor D. Joseph noted that every morning on East Prince Street when the daily morning train goes through, there are vehicles that stop and wait on the other set of tracks and that is very dangerous. He asked if there is a charge under the Motor Vehicle Act.

The Deputy Police Chief advised that there is a charge or fine for impeding the railway tracks and he would ask the patrol officers to monitor that area.

Councillor C. Hinton stated that there have been some incidents of bullying in the Herb Peppard Park and asked if the Town would consider a camera in that area.

The CAO stated that the placement of a camera would need to be discussed with the IT department, but the value of camera would need to be determined as there is a not a quick response time for any activity that would come through on the camera.

Councillor C. Hinton noted that perhaps the presence of a camera would be a deterrent. She stated that the East End Association has a camera that was donated and she wondered if that could be used.

The CAO stated that there would be difficulty with the donated camera being used as the Town does not know who owns them. He advised he would have a discussion with the Director of Recreation and the Police Chief and bring a report back for Council.

On motion of Councillors D. Joseph and T. Chisholm, it was moved that the Police Report for the month of October, 2017 be accepted as presented. Motion carried.

**Public Works Report**

The Public Works report for the month of October was presented to Council.

On motion of Deputy Mayor C. Fritz and Councillor W. Talbot, it was moved that the Public Works Report for the month of October, 2017 be accepted as presented. Motion carried.

**Parks, Recreation and Culture Report**

The Parks, Recreation and Culture Report for the month of October was presented to Council.

On motion of Councillors C. Hinton and W. Talbot, it was moved that the Parks, Recreation and Culture Report for the month of October, 2017 be accepted as presented. Motion carried.

**QUESTIONS BY MEMBERS**

The Mayor advised that he attended the Atlantic Mayors Congress in Moncton last month, and out of a presentation from the Executive Director of the Federation of Canadian Municipalities regarding the legalization of cannabis, and the Congress passed a resolution. The Mayor read the resolution for Council.

Councillor B. Kinsman stated that he had received a call from a resident on Waller Drive regarding an issue with water quality and sediment.

The Senior Engineer stated that Waller Drive is a dead end and can be susceptible to poor water quality. He advised that the department is in the process of purchasing an automatic flusher to connect to the water system that will filter the water through more often and may alleviate the issue.

Councillor B. Kinsman noted that Town staff did attend the resident's home to test the water, but the resident said they let the water run for a minute before testing and by then all of the sediment had been flushed out.

The Senior Engineer advised that letting the water run for a minute is standard procedure to ensure that the water being tested is water from the system and not water that has been standing in the household pipes.

Councillor B. Kinsman asked what the timeline was for the outdoor skating rink in the Civic Square.

The Assistant Director of Recreation stated that the goal was December 10<sup>th</sup> to open the rink, but with the unreasonably warm weather, the opening date will be pushed back. The goal will still be to open the rink in December.

Councillor W. Talbot asked if staff was able to provide an update on the current state of affairs regarding the upcoming legalization of cannabis.

The Director of Corporate Services stated she would check with the Police Chief and the Human Resources Officer and provide an update to Council.

**NEW BUSINESS****a) Brand & Media Development – Fundy Gateway Project**

The Business Development Officer gave a presentation to Council on the brand and media development for the Fundy Gateway Project. She advised that as a joint initiative with the County of Colchester, a Project Steering Committee was established in 2016 comprising of representatives from each of the Town of Truro and the County of Colchester, and citizen representatives to oversee a planning initiative for the redevelopment of the former Palliser property. Several staff members and key stakeholders also sit on the Committee as non-voting members. Among the tasks assigned, the Committee is responsible for development a fresh brand and media applications for the Fundy Gateway Project. This process is in the final stages and before further work can be done, Council's approval of the proposed brand is required. The Fundy Gateway Project comprised two phases: the first was the preparation of the masterplan which was completed and presented to joint Councils in March of 2017. The second phase involves the creation of a new brand or logo for the project that is supported by various media elements such as signage, website framework, collateral and social media applications. As part of phase 2, Vibe Creative from Sydney, Nova Scotia, were the successful respondents to an RFP for this propose in late January of 2017. Since that time and in conjunction with the Project Steering Committee, several stakeholder engagement sessions were held together with extensive research and consultation with the Committee to the develop the proposed brand.

On motion of Councillor W. Talbot and Deputy Mayor C. Fritz, it was moved that the proposed Fundy Discovery Site brand and logo be approved as the new identity for the Palliser redevelopment project. Motion carried.

**b) Special Events on Town Owned Property – Policy and Procedures**

The CAO advised that as per Section 48 of the Municipal Government Act, staff have drafted a new Special Events on Town Owned Property Policy which outlines the Town's Policies and Procedures for any group or organization intending to hold an event on any Town owned property. The Policy outlines all procedures which need to be followed in order to receive approval by the Town to host a Special Event on any Town owned property.

A discussion took place regarding changes to wording of section 10. The CAO advised that under 10.1, "Traffic Authority" would be changed to "Town Engineer". It was also agreed that section 10.3 would be changed so that the organizer may be required to provide a traffic control plan at the Town's discretion, instead of reading that it is required. It was agreed that section 10.2 would state that if a street closure is required, the organizer may be required to provide a traffic control plan to the satisfaction of the Town at least 10 days prior to the event. It was also agreed that section 10.3 would have a sentence added at the end that states street closures will be advertised in the local paper and on the Town's website prior to the event and consultation as required with the property owners affected as reasonably determined by the Town will take place.

On motion of Councillors B. Kinsman and T. Chisholm, the Special Events on Town Owned Property Policy was approved as amended. Motion carried.

**c) Citizen Appointments to Brand Leadership and Diversity Committees**

The CAO advised that the Brand Leadership Committee and Diversity Advisory Committee both have a citizen vacancy which should be filled. The vacancies were advertised and applications were received. Based on review, staff is recommending that Carolyn Pierce be appointed to the Brand Leadership committee and that Levina Austin and Dawn Upshaw be appointed to the Diversity Advisory Committee.

Councillor D. Joseph asked if the Town sends letters to those citizens who have applied but were not selected for a committee. The CAO stated that the Town currently does not, but it can be put into practice moving forward.

On motion of Councillors C. Hinton and D. Joseph, Carolyn Pierce is appointed to the Brand Leadership Committee and Levina Austin and Dawn Upshaw be appointed to the Diversity Advisory Committee. Motion carried.

**d) Olympia Ice Resurfacer**

The CAO advised that the Colchester Legion Stadium has an opportunity to purchase a 2005 Olympia Ice Resurfacer for \$38,000. The current price of a new Olympia is approximately \$95,000. The mileage on the used ice resurfacer is low and staff are recommending the purchase based on the condition and expected life of the used machine. The purchase of the new ice resurfacer would have been a capital request for capital budget within the next 1—3 years based on the condition of the ice resurfacer presently being used for the Civic Square.

On motion of Councillors D. Joseph and T. Chisholm, the purchase of 2005 Olympia Ice Resurfacer was approved as recommended by staff. Motion carried.

**e) Proposed Sale of Lots 1A and 2A, Young Street**

The CAO advised that staff have reached an agreement with a potential purchaser of land in the newly expanded Truro Business Park, located on South Young Street and identified as Lots 1A and 2A. The agreement would see the Town selling Lot A at a price of \$65,000 with a future option to purchase Lot 2A.

On motion of Councillors T. Chisholm and C. Hinton, it was agreed that the Town will enter into an Agreement of Purchase and Sale with the potential purchaser to sell Lot 1A on South Young Street for \$65,000, with a future option to purchase Lot 2A. Motion carried.

**f) Letter from Historic Sites and Monuments Board of Canada re: Old Normal College**

The CAO advised that the Town had received a letter from Historic Sites and Monuments Board of Canada and Parks Canada confirming that a preliminary review of the nomination for the designation of the Old Normal College as a national historic site had been completed. The letter states that a submission report will be prepared for the consideration of the Historic Sites and Monuments Board of Canada.

**ACCOUNTS**

It was moved by Deputy Mayor C. Fritz and Councillor W. Talbot, that Council approve for payment the accounts as presented be approved for the month of October, 2017. Motion carried.

**ADJOURNMENT**

On motion of Councillors C. Hinton and T. Chisholm, it was moved that the meeting be adjourned at approximately 3:45 p.m. Motion carried.

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W.R. (Bill) Mills  
Mayor

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M.W. Dolter  
CAO